July (Cont.)
7/30 - (10 am–12 pm)  
**Situational Leadership**
To be a great manager, we must change our styles based on the situation and the individual involved. Learn how to apply the Situational Leadership Model for managing people.

August
8/16 - (9 am-12 pm)  
**Emotional Intelligence**
This workshop seeks to help you identify your “unique” strengths and then use those strengths to improve yourself and those you manage.

Register online at: [http://edcs.tamucc.edu/training_and_development/training_registration.html](http://edcs.tamucc.edu/training_and_development/training_registration.html)

or

Call our office at: (361) 825-5826

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**LEAD with Excellence**
The purpose of the program is to equip participants with the knowledge, skills and competencies necessary to be a highly effective supervisor, manager, and/or administrator at TAMU-CC.

Dates: March 1-August 23

If you are interested in the 2019 LEAD Cohort VI, contact our office at (361) 825-5826.

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**Fall 2019 Workshop Suggestions**
If you have any workshop suggestions for the fall 2019, contact the Employee Development & Compliance Services Department at (361) 825-5826 or email employee.relations@tamucc.edu.
**February**

2/15 - (9 am–11:30 am)
*The Art of Effective Communication*
This workshop will provide participants with methods on how to analyze and improve their communication. Learn how to understand the hidden meanings behind the various communication methods and strategies to communicate more effectively in order to avoid unnecessary conflict.

2/27 - (9 am–11:30 am)
*First Time Manager*
This course covers effective delegation, coaching employees, goal setting, developing trust, and why personal development is critical to success.

**March**

3/19 - (1 pm–3 pm)
*Now, Discover Your Strengths*
This workshop seeks to help you identify your “unique” strengths and then use those strengths to improve yourself and those you manage.

3/29 - (9 am–11:30 am)
*Juggling Multiple Priorities*
This program examines many different approaches to time management and introduces new techniques to enhance your approach in different situations.

**April**

4/23 - (9 am–11:30 am)
*Project Management 101*
Learn what it takes to stay on top of deadlines and expenses and ways to rebound quickly from surprises and setbacks. But most importantly, gain advanced communications skills to get ideas, instructions and requests across quickly and accurately.

**May**

5/7 - (9 am–11:30 am)
*How to Handle Change and Upheaval*
Change is a certainty in today's environment. This program provides the tools to assess typical attitudes toward change, intervene in the change cycle with positive strategies, and combat change-related stress.

5/22 - (8 am–5 pm)
*Employee Development Day 2019*

**June**

6/4 - (9 am–12 pm)
*7 Habits Maximizer*  
*Session 1 of 2*
This workshop offers past 7 Habits graduates an extension program that helps them focus on current high-leverage projects, identify and apply unique talents and skills and align work with the organization’s Important Goals. Participants must attend both sessions in order to complete the course successfully.

6/14 - (9 am–11:30 am)
*Who Moved My Cheese?*
This workshop is filled with insights designed to help readers manage change quickly and prevail in changing times.

6/18 - (9 am–12 pm)
*7 Habits Maximizer*  
*Session 2 of 2*
See June 4, 2019 listing. Participants must attend both sessions in order to complete the course successfully.

**July**

7/2 - (9 am–11:30 am)
*Getting Things Done*
Discover how the motivation of yourself and others to become engaged and accountable for the processes and the execution of tasks which lead to clear, measurable results.

718 - (9 am–12 pm)
*Intuitive Decision Making*
This workshop will help individuals learn to make complex decisions by putting their "database" of real-world knowledge and experience to work using their intuition.

7/23 - (9 am–12 pm)
*Getting to Synergy*
Participants will learn that synergize is the habit of creative cooperation. It is teamwork, open-mindedness, and the adventure of finding new solutions to old problems. But it doesn't just happen on its own. It's a process, and through that process, people bring all their personal experience and expertise to the table.

More sessions continued on the back.